

***Draft Transition to Teaching Rule – Version 4.0 – November 19, 2001***

**TITLE 515 PROFESSIONAL STANDARDS BOARD**

**Proposed Rule  
LSA Document No. 01-171**

**ARTICLE 1. TEACHER TRAINING AND LICENSING: REQUIREMENTS FOR  
EDUCATION BEGUN AFTER ACADEMIC YEAR 1977-78**

**Rule 6. Transition to Teaching Program**

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**515 IAC 1-6-1 Applicability**

Sec. 1. (a) Beginning July 1, 2002, each institution accredited under 515 IAC 1-2-21 must offer a course of study to prepare a qualified person who holds at least a baccalaureate degree to enter the teaching profession through a transition to teaching program.

(b) The transition to teaching program shall include a preparation component to meet Indiana standards for teaching.

(c) Completion of the program and testing requirements as stated under 515 IAC 1-4-2 results in eligibility for an initial Indiana teaching license.

**515 IAC 1-6-2 Definitions**

Sec. 2. (a) The definitions in this section apply throughout this rule.

***In General***

(a) “Approved program” means a general elementary or secondary content area preparation program under 515 IAC 1-1-1 through 515 IAC 1-1-69 or approved by the board under 515 IAC 3 (not drafted yet).

- (b) “Complete the program” means to be verified by an institution as having successfully completed the preparation component.
- (c) “Course of study” means the course work, field or classroom experiences, and performance assessments under the preparation component.
- (d) “Degree” means a degree from a four-year college or university that is accredited by its state or equivalent jurisdiction to offer the participant's degree.
- (e) “Elementary” means a school setting of elementary-primary or elementary-intermediate, or both, for purposes of determining the license sought by the participant.
- (f) “Eligible person” means a qualified person who meets the admission requirements of the institution.
- (g) “Enroll” means to do all of the following:
- (1) be admitted by an institution to the preparation component;
  - (2) register for at least one (1) course in the program.
- (h) “Induction program” refers to the support and assessment of the beginning teacher established under Article 4 to do the following:
- (1) Assist beginning teachers in the performance of their duties.
  - (2) Identify teaching skills and educational practices necessary for excellence in teaching.
  - (3) Evaluate the performance of beginning teachers by principals.
  - (4) Evaluate the quality of teacher training programs.
- (i) “Induction assessment” means the assessment of the participant by the principal under the induction program.
- (j) “Mentor” means a teacher who is assigned to guide a beginning teacher during the induction program.
- (k) “Participant” means a person who is enrolled in the preparation component.
- (l) “Participate successfully” means to take part in all required activities in a second year of the teaching experience except for passing the induction assessment.
- (m) “Program” means the transition to teaching program under this rule.
- (n) “Qualified person” means a person who holds the degree and any professional experience required for the intended license, but does not include a person who holds or has held a teaching license from any state or jurisdiction of the United States.

(o) “Secondary” means a school setting of middle/junior high school or senior high school, or both, for purposes of determining the license sought by the participant.

(p) “Successfully complete” means to pass each assessment under the component.

### 515 IAC 1-6-3 General provisions

Sec. 3. (a) If an institution offers an approved general elementary program for an initial teaching license or secondary program for an initial teaching license in a content area, the institution may offer a course of study under the program.

(b) A course of study under the program shall be designed to prepare an eligible person to meet teaching standards.

(c) In relation to other approved programs at an institution:

(1) Offering a course of study under the program does not affect an institution’s graduate level program to earn an initial teaching license, such as a master of teaching (MAT) program, nor does it prevent an institution from adding a graduate level program to earn an initial teaching license.

(2) The program does not replace or require the replacement of an approved program.

(3) An institution that offers the program in a content area may add a separate approved program in the content area.

(4) An institution may discontinue the program in a content area if it discontinues its approved program in the content area.

(5) An institution that does not offer an approved program for a content area may agree with another institution that does offer the approved program to jointly provide the preparation component for an eligible person.

(d) A participant is eligible to apply for an initial license when the participant successfully completes the program and successfully passes testing requirements.

(e) A license earned through the program and a license earned through a preparation program under 515 IAC 1 and 515 IAC 2 or under 515 IAC 4 are equivalent for all purposes under this title.

### 515 IAC 1-6-4 Eligibility for program in elementary teaching

Sec. 4. (a) A person who has either of the following qualifications is eligible to enroll in the preparation program for an elementary license:

- (1) A baccalaureate degree with a grade point average of at least 3.000, both in the major and overall; or
- (2) Both a baccalaureate degree with a grade point average of at least 2.500, both in the major and overall and five (5) years of professional experience in an education-related field.

(b) The five (5) years of experience requirement under this section is met when:

- (1) The experience occurred within the ten (10) years preceding enrollment, and includes at least two (2) consecutive years immediately preceding enrollment; and
- (2) The person seeking to establish eligibility for the program documents the experience as one (1) or more of the following:
  - (A) an instructional assistant or teaching aide employed full time in an accredited elementary school;
  - (B) a teacher, instructional assistant or teaching aide employed full time in a non-accredited elementary school; or
  - (C) a teacher employed full time in an accredited elementary school under an emergency permit or an equivalent credential.

(c) Experience under subsection (b) during an entire school year is equal to one (1) year of experience. When calculating experience under subsection (b) that covered less than a full school year, or all or part of a summer session, the number of school days of the experience divided by the number of school days in a full school year equals that fraction of one (1) year of experience.

#### 515 IAC 1-6-5 Eligibility for program in secondary teaching

(a) This section covers preparation under the program for a secondary license that corresponds to the content area of the degree and of any required professional experience.

(b) A person who has any of the following qualifications is eligible to enroll in the preparation component of the program:

- (1) A baccalaureate degree with a grade point average of at least 3.000, both in the major content area and overall;
- (2) A graduate degree; or
- (3) Both a baccalaureate degree with a grade point average of at least 2.500, both in the major content area and overall, and five (5) years of professional experience.

(c) The experience requirement under this section is met when:

(1) The five (5) years of experience occurred within the past ten (10) years and included at least two (2) consecutive years immediately preceding enrollment in the program; and

(2) The experience:

(A) occurred through full-time employment in an educational related field;

(B) met the criteria in sections 4(b)(2) and 4(c) of this rule; or

(C) was a combination of experience under subparts (A) and (B).

#### 515 IAC 1-6-6 Preparation

Sec. 6. (a) The unit may offer the course of study as either undergraduate or graduate credit.

(b) The qualified person must meet the general admission standards of the unit for the credit being awarded.

(c) The unit may require that prior to enrollment, the qualified person must pass the written examinations under rule 4 (verify) of this article for reading, writing, mathematics, and in knowledge in the content area of the intended license. If an applicant does not pass an examination, no credit hours for course work in the subject of the examination count toward the credit hours under subsection (g). *[what elementary “content” exam, what course work corresponds to it?]*

(d) The course of study may be part of a degree program, but a participant is not required to earn a degree to successfully complete the preparation component.

(e) Based on the teaching standards for the intended license, the preparation shall contain:

(1) the course work and field and classroom experiences that prepare the participant; and

(2) the performance assessments defined in the institution’s unit assessment system that indicate whether the participant meets Indiana standards.

(f) Preparation shall include:

(1) No more than eighteen (18) credit hours for secondary teaching.

(2) No more than twenty-four (24) credit hours for elementary teaching, including at least six (6) credit hours in the teaching of reading.

#### 515 IAC 1-6-7 Scope of initial license; application procedures

Sec. 7. (a) A participant who completes the program is eligible for an initial license in a school setting as follows:

(1) In elementary teaching, for elementary-primary or elementary-intermediate, or both.

(2) In secondary teaching, for junior high/middle school, or high school, or both.

515 IAC 1-6-8 Annual report by institution

Sec. 8. (a) No later than June 1 of each year, the board will provide institutions with the format for the annual program report integrated within the annual accreditation report due no later October 15th of that year.

(b) An institution shall submit an annual program report to the board, including but not limited to the number of participants who have:

- (1) enrolled and are participating only in the preparation;
- (2) completed the preparation component.